

CASE CONSULTATION REVIEW GUIDE/PERMANENCY ACTION PLAN

Instructions to Case Consultation Facilitator:

1. Review Gen-Track case summary prior to our case consultation; request/fill in any missing information.
2. Enter child information (see chart below).
3. Ask key questions prior to or during Roundtable process.
4. Fill out Action Planning section.
5. Return both documents to the on-site consultant or county lead, after obtaining all signatures.

Case Consultation Phases	Relevant Forms	For Reference	Team to Complete
I. Welcome and Overview (Facilitator)	N/A		
II. Oral Case Presentation (Case Worker)	Oral Case Presentation Outline	X	
III. Brainstorming: Steps to Permanency	5 Key Questions	X	
IV. Create Permanency Action Plan	Permanency Action Plan		X

Roundtable Documentation

Child Information			
Case TWIST Child ID (idind)#			
Complete once Permanency and Concurrent Action Plans are finalized and recorded on pages 3 and 4 of this form			
Form completed by (name):		Date:	
Case Worker:			
Supervisor:			
Master Practitioner or Permanency Expert (facilitator):			
Other Participant:			
Other Participant:			

Brainstorming (Please consider the following questions during Phase IV Brainstorming. Please use white space for additional notes.)

What will it take to achieve permanency?

What can we try that has been tried before?

What have we tried that has NEVER been tried before?

How many things can we do concurrently?

How can we engage the youth in planning for permanence?

